



1 Abbotsford Juniors Football Club Privacy Policy

- 1.1 Abbotsford Juniors Football Club ("AJFC") is committed managing your information in a secure and responsible manner and in accordance with the Privacy Act 1988 (Commonwealth) (as amended) and the Australian Privacy Principles which apply under that Act. This Privacy Policy (the "Policy") sets out the way in which AJFC collects, uses and discloses personal information and, explains your rights and how to contact us.
- 1.2 AJFC may collect, use and disclose the personal information of players, parents and guardians, club and team officials, coaches, managers, volunteers, partners and supporters during its operations. In each case, the precise nature of the collection, use and disclosure of personal information by AJFC depends on the services you request and receive from AJFC, and your interaction with AJFC.
- 1.3 The types of personal information collected by AJFC may include your name, address, phone numbers, email address, date of birth, gender, educational institution, coaching and refereeing qualifications, football disciplinary history, driver's licence, birth certificate, visa information and social media details. Depending on your association and interaction with AJFC, we may also collect and hold details about your membership history, transaction history, order and purchase history.
- 1.4 In limited circumstances, AJFC may collect information about your health or other sensitive information about you. AJFC may use health information about you to ensure that football programs in which you participate are run safely and in accordance with any special health needs you may have and for insurance purposes.
- 1.5 When you provide AJFC with personal information, this Policy will apply to the way the information is collected, used, disclosed and stored by AJFC. If you chose not to provide certain personal information, AJFC may not be able to contact or communicate with you. It may also affect our ability to provide you with access to products and services you require. For example, you may not be able to participate in some of the activities on AJFC's websites including www.ajfc.net.au, www.abbotsfordjuniorsfc.com.au and any related websites which link directly to this Policy (collectively, AJFC websites) if you do not provide certain personal information.

2 Sharing of your Personal Information

- 2.1 AJFC may engage other organisations and companies to provide services on behalf of our members. This includes, but is not limited to, registering as a member of AJFC, ordering playing kit or AJFC merchandise, registering for football programs conducted by AJFC, handling customer support enquiries and for the shipment of purchases. Organisations and companies so engaged will be permitted to obtain only the personal information they need to deliver the specified service to our members.



2.2 AJFC may share your personal information with the Football Canterbury Association (Association). AJFC is an affiliated member of the Association, who conduct the competitions we participate in. AJFC takes all reasonable steps to ensure that the Association, its affiliated members and associated organisations are bound by confidentiality and privacy obligations in relation to the protection of your personal information.

3 Use of your Personal Information

3.1 AJFC may use your information to:

- Verify your identity
- To process the registration of individuals to participate in football competitions
- To develop and offer AJFC programs, activities, events, products, services, and merchandise relating to football and AJFC
- To investigate and act in connection with any disciplinary, injury, incident or complaint processes
- To satisfy our obligations as an affiliate member of the Football Canterbury Association (Association), Football NSW (FNSW) and/or Football Australia (FA), (collectively the Football Administrators)
- To satisfy our legal obligations under the Corporations Act 2001 (Commonwealth) and otherwise at law
- To carry out research and surveys; and
- To maintain participation and service records, data, and statistics, including for archive and historical purposes.

3.2 From time to time, we may use customer information for new, unanticipated uses not previously disclosed in our privacy notice. If our information practices change at some time in the future, we will use the customer information for these new purposes only. Data collected from the time of the policy change and forward will adhere to our updated practices.

4 AJFC Websites, Social Media and Online Systems

4.1 If you visit AJFC websites, AJFC expressly collects the following non-personally identifiable information including but not limited to:

- Device type
- Browser type
- Version and language
- Operating system: Pages viewed whilst browsing the site
- Site Pages accessed



- Pages access times
- Referring website addresses; and
- Document downloads.

4.2 This collected information is used by AJFC for the purpose of gauging visitor traffic, website access trends, and optimising delivery of website content.

4.3 Most aspects of AJFC websites can be viewed without providing your personal information. However, to make a purchase from the Club's Shop and any website member's areas, you may be required to submit personal identifiable information. Access to online systems used by AJFC as part of its operations may also require you to submit personal identifiable information. This may include, but is not limited to, a unique username and password or providing sensitive information in the recovery of your personal information.

4.4 AJFC websites may use 'cookies' from time to time. A cookie is a piece of information that allows us to identify and interact more effectively with your browser. The cookie helps AJFC to maintain the continuity of your browsing session and remember your details and preferences when you return. You can configure your browser to reject cookies however some AJFC websites may not have full functionality in that case.

4.5 AJFC websites are published with their own Website Privacy Policy that operates under this Policy. You should make reference to the individual Website Privacy Policy when accessing an AJFC website.

5 Disclosure of your Personal Information

5.1 AJFC may share your personal information with third parties in relation to the operation of AJFC's organisational functions including:

- Fulfilment of our obligations under our affiliation with the Association
- Fulfilment of our obligations to the Football Administrators, and anybody established by the Football Administrators
- Third-party service providers such as our football training partners, ticketing agents, venue operators, event organisers, IT service providers and social media websites
- Association Insurers
- To government authorities including the NSW Police in conjunction with an investigation in connection with any disciplinary, injury, incident or complaint process
- As required and/or authorised by law or where we have a public duty to do so including, but not limited to:
 - for purposes of safety and security



- where you have consented to your personal information being disclosed to others
- NSW Office of the Children's Guardian
- NSW Department of Sport and Recreation; and
- NSW Department of Family and Community Services

5.2 If you receive a product or service from, or your information is otherwise collected by, a third party, including the Football Administrators, this third party may have a separate privacy policy which applies to their collection, use, and disclosure of your personal information. Please refer to that privacy policy for further details about how the relevant third party may collect, process, use, store, and disclose your information and how you can contact the relevant third party if you have any queries, or wish to make a complaint, about their handling of your personal information.

6 Disclosure of your Personal Information

6.1 AJFC takes reasonable steps to protect the security and privacy of your personal information. AJFC directs all its employees and volunteers that personal information must be dealt with in accordance with this Policy and kept secure from unauthorised access or disclosure.

6.2 If you are considering sending AJFC any other personal information through an Association Site or other electronic means, please be aware that the information may be insecure in transit, particularly where no encryption is used (e.g., email, standard HTTP). Any transmission is therefore at your own risk. Once AJFC has received your personal information, AJFC will take reasonable steps to protect all personal information within its direct control from unauthorised access.

6.3 Where AJFC grants you access to protected parts of our website or other online system, we may give you (or allow you to choose) a password. you are responsible for keeping this password confidential. If it is a password for an account specific to you, AJFC requests that you do not share the password with anyone and to change it regularly.

7 Access to and Correction of Your Personal Information

7.1 AJFC takes all reasonable precautions to ensure the personal information that AJFC collects, uses, and discloses is accurate, complete, and up to date. However, the accuracy of that information is dependent upon the information you provide. AJFC recommends that you let us know if there are any errors in your personal information and keep us up to date with changes to your personal information such as your contact details. These details should also be corrected in your registration profile.



7.2 You have a right to access your personal information, subject to exemptions allowed by law. If you wish to access your personal information please make your request in writing to the [AJFC Member Protection Information Officer](#).

7.3 AJFC reserves the right to charge a fee for searching for and providing access to, your information on a per request basis

8 Changes to this Policy

8.1 AJFC reserves its right to make changes to this Policy at any time.

9 Contacting AJFC

9.1 Abbotsford Juniors Football Club welcomes comments, feedback and questions on this Policy. These can be submitted to AJFC by email: info@abbotsfordjuniorsfc.com.au.

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